



Sports Aviation Federation of Australia - ACN 635 378 139

Notice of Annual General Meeting

Notice is given that the Annual General Meeting of the Sports Aviation Federation of Australia will be held on Saturday the 14th of November 2020 at 1:00pm (AEDT), using the online BlueJeans Events platform.

Business of the Meeting:

1. To confirm the minutes of the previous annual general meeting;
2. To receive and consider the annual financial report, annual company report and auditor's report for the year ended 30 June 2020;
3. Other business as outlined in the meeting Agenda.

Dated: 23 October 2020

By Order of the Board

Mark Rossi
Company Secretary
Sports Aviation Federation of Australia

p: 0416 617 067

e: mark.rossi@safa.asn.au





Attendance online utilizing the BlueJeans Events Platform

The SAFA AGM will be conducted online using the BlueJeans Events software. The company recently conducted an online RSVP survey to get an initial indication of how many members may wish to attend the AGM. All members who indicated they will or might attend will automatically be sent invitations before the meeting. Any current members who did not respond to the RSVP survey, or indicated they would not attend who wish to attend should send an email to the secretary, mark.rossi@safa.asn.au. The email should include their name and SAFA membership number.

We suggest that all members familiarize themselves with the attendee instructions supplied by the BlueJeans (attached).

Any attendee may pose questions at the relevant time using either the "Questions and Answers" or the "Raise Hand" facilities described in the document.

All votes will be conducted using the "Polls" feature described in the document.

Members should note that it is intended that the AGM will be recorded using the BlueJeans Events software, and the directors may make the recording available to facilitate communications with members who were unable to attend the meeting.

Appointment of Proxies

A member entitled to attend and vote at the annual general meeting may appoint a person to attend and vote at the meeting as the member's proxy. A proxy may be appointed by completing a proxy form (attached) and returning it to the Company Secretary by:

- a) email to mark.rossi@safa.asn.au (preferred method), or
- b) post to the Company's registered office at 21 / 54 Commercial Place, Keilor East, VIC 3033.

so that it is received not less than 48 hours before the commencement of the meeting.



Inquiries

All inquiries should be directed to the Company Secretary, Mark Rossi
mark.rossi@safa.asn.au.

Attached

SAFA Annual General Meeting Agenda

SAFA Constitution Version 1.1 draft amendments (for consideration as a special resolution, versions with and without track changes and comments)

Motions received from Members

Minutes of Previous Annual General Meeting held on 19 Oct 2019

Proxy Form

BlueJeans Events - Instructions for Attendees

To be made available to members no later than seven days prior to the AGM

Annual Financial Report

Annual Company Report

Auditor's Report